

Tobacco-Free Environment Policy

For

Name of Program

_____ acknowledges the hazards **arising** from the use of tobacco and the serious health risk associated with exposure to secondhand smoke. _____ supports the goal of Proposition 10, that taxes collected under the Proposition will be used in part to reduce the harm caused by tobacco use, especially to pregnant women and children. In addition to complying with all federal, state and local tobacco laws, our comprehensive tobacco policy includes the following:

_____ provides a tobacco-free **(including chewing tobacco)** environment in all agency facilities, agency vehicles, outdoor community areas or playgrounds, and any area where children are present.

Smoking will not be allowed within 20 feet of all building openings including doorways, windows, and air and ventilation intake systems of the agency.

Smoking by staff, clients and visitors will only be allowed in designated outdoor smoking areas that meet fire code, state and local laws, ordinances or other regulations. Designated smoking areas will be **for adults only** and out of **sight of children**.

Information about this policy and enforcement procedures is clearly communicated by agency administrators to staff, parents, and/or clients of the program.

- "No Smoking" signs will be posted where appropriate.
- Staff and agency clients will be educated regarding designated smoking areas.
- Violation of our Tobacco-Free Environment policy may be cause for employee termination.
- Staff complaints regarding smoking violations may be made anonymously to the Butte County Department of Public Health, Tobacco Complaint Hotline 1-800-641-0015 or (530) 538-2075
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_____ will participate in Commission sponsored in-service trainings on tobacco education and cessation and will have tobacco education and cessation materials visibly available and accessible to **staff and** clients participating in activities provided by our agency.

Our agency and its employees have no current business association or relationship with the tobacco industry, and further agree to neither accept nor solicit financial contributions, sponsorships, gifts, or services from any tobacco company, executive, or tobacco-related function.

Agency Administrator

Date